

free fast secure free

# LACERA *Direct* ▶▶▶▶ *Deposit* ▶

it's fast  
it's free  
it's secure

So...  
*What Are You  
Waiting For?*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

fast ◀

No more waiting for the postman to deliver your check. Special trips to the bank are eliminated! If you have an ATM card, you can avoid waiting in those long lines to access your money.

▶ free

Your money is electronically deposited to your account every month, whether you are on vacation or just too busy to get to the bank. And it's all at no cost to you.

secure ▶

Since your money is deposited electronically, there is no risk of checks being lost or stolen.



Now you can join the **millions** of people nationwide who **enjoy** the benefits of **Direct Deposit.**



Questions?

If you have questions about Direct Deposit or other retirement processes, call LACERA at (626)564-6132 or (800)786-6464. You may also visit us on the internet at [www.lacera.com](http://www.lacera.com)

# Because You Have Better Things to Do than wait for your check.



## Here's how it works

- Once you authorize Direct Deposit, LACERA will automatically deposit your money to your specified account on the last business day of each month. Your money is available to access that same day. An automatic deposit receipt, showing amount deposited and any deductions, is mailed directly to you.

## Changes are easy to make

- If you want your money to go to a different financial institution, or into another account, call LACERA and request another Direct Deposit Authorization form.
- If you move or change your mailing address, or if you want to stop using Direct Deposit, just notify LACERA in writing.

## How to begin Direct Deposit or make changes

- Complete this authorization form including information about your financial institution and to what account you want your money deposited (i.e., checking or savings). If you receive more than one check you may request Direct Deposit into one account, separate accounts, or even to different financial institutions.
- To Direct Deposit to a checking account, attach a VOIDED check from your account; for a savings account Direct Deposit, call your bank for the *routing number* and insert it on the form.
- Sign, then detach form and mail it back to LACERA. Within thirty days you will receive a prenotification form requesting you to confirm

your account information. *If there are any errors, please notify LACERA immediately.* Otherwise look forward to receiving your first Direct Deposit on the last business day of the following month. Until Direct Deposit becomes effective you will receive your checks at home.

- You MUST keep your current account open to ensure uninterrupted Direct Deposit when changing accounts or financial institutions. Check the Yes box where the \* appears to authorize continued Direct Deposit to your current account until your change request is completely processed and your first deposit has been credited to your new account.

<b>LACERA DIRECT DEPOSIT AUTHORIZATION</b> <input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Cancel		
Retiree/Survivor Name	Social Security No.	Telephone No.
Address	City	State ZIP

IF YOU ARE CHANGING ACCOUNTS OR FINANCIAL INSTITUTIONS, PLEASE PROVIDE ONLY THE **NEW** INFORMATION.

<b>LACERA CHECK</b> <input type="checkbox"/> Retiree <input type="checkbox"/> Survivor <input type="checkbox"/> Both		
Financial Institution		
Address	City	State ZIP
TYPE OF ACCOUNT <input type="checkbox"/> <b>Checking:</b> Attach a voided personal check <input type="checkbox"/> <b>Savings:</b> Call your savings institution to obtain the routing and account number then insert below.		
Bank Routing #	<input type="text"/>	Bank Account # <input type="text"/>
Do Not Use Deposit Slip.		

<b>LACERA CHECK</b> <input type="checkbox"/> Retiree <input type="checkbox"/> Survivor <input type="checkbox"/> Both		
Financial Institution		
Address	City	State ZIP
TYPE OF ACCOUNT <input type="checkbox"/> <b>Checking:</b> Attach a voided personal check <input type="checkbox"/> <b>Savings:</b> Call your savings institution to obtain the routing and account number then insert below.		
Bank Routing #	<input type="text"/>	Bank Account # <input type="text"/>
Do Not Use Deposit Slip.		

\*Do you authorize your monies to be deposited in old account while waiting for new account to become effective? Yes  No

I hereby authorize LACERA to initiate direct deposits to the financial institution(s) above. The financial institution is authorized to credit my account with direct deposits until I terminate this authorization in writing.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Mail to: LACERA • P.O. Box 7060 • Pasadena, CA 91109-7060

